

Canterbury Accountants

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Rental Schedule 2019

Name			
Rental Properties			
Address of properties			
Property 1:			
Property 2:			
Property 3:			
If more than 3 properties, pleas	e supply details on anot	her page.	
You do not need to complete	this form if you wish to	supply this information	n in another format.
	Property 1	Property 2	Property 3
No. of months rented out	months	months	months
Rent received	\$	\$	\$
Advertising	\$	\$	\$
Insurance	\$	\$	\$
Rates Paid	\$	\$	\$
Repairs & maintenance			
(supply invoices & details)	\$	\$	\$
Rubbish removal	\$	\$	\$
Mortgage interest	\$	\$	\$
Management Fee	\$	\$	\$
Chattels purchased			
	\$	\$	\$
Other expenses	\$	\$	\$

Total travel distance for inspection purposeskms



	Yes	No	
Did you purchase any additional property during the year?			
If yes, please attach			
Sale & purchase agreement			
 Settlement statement from your solicitor 			
Did you sell any property during the year?			
If yes, please attach			
Sale & purchase agreement			
 Settlement statement from your solicitor 			
Have you received any insurance/ EQC pay-out?			
If yes, please provide full details			
Do you intend to repair your rental property in the near future?			
If yes, please advise how much and on what you have/ or will spend this	money.		
Scope of work	Amount Spent		



Holiday Home

.,	
Yes	No

- 1. Is your property a Holiday Home? (i.e. A holiday home is a property which you use personally and is empty for 62 days or more.)
- 2. If yes, do you earn less than \$4000 a year from renting it out?
- 3. If yes, you don't need to include this income in your annual tax return.
 If you choose not to declare this rental income, you won't be able to claim expenses for the holiday home either. Otherwise, please provide the below details.

How many nights occupied by you or your family? (i.e. including days you stayed in the property for repair & maintenance.) _______

How many nights occupied paid full rent? _______

Rents received \$_______

Insurance \$______

Rates \$______

Heat, Light & Power \$______

Repair & Maintenance \$______

Mortgage Interest \$______

Other expenses \$______



No

Yes

Boarders or Home-stay Students

1.	Do you have boarders or home-stay students?					
2.	If yes, do you have 5 or more boarders?					
3.	If yes, please provide details of your income in Q6. Otherwise please answer the following questions.					
4.	If you have up to 2 boarders, is the standard cost each week under \$266 per boarder?					
5.	. If you have 3 or 4 boarders, is the standard cost each week under \$266 each for the first 2 boarders and under \$218 for the 3 rd and 4 th boarder?					
6. If you have answered yes to either Q4 or Q5, you don't have to declare this income in your tax return. If you choose not to declare this income, you won't be able to claim expenses for any costs associated with the boarders either. Otherwise, please provide below details.						
	1)	Number	of other people living in	the property (excluding		
	children under 5, and boarders)					
	2) Purchase price of the home / Weekly rent for the home					
	3) Value of any improvements (This is the cost of capital					
	improvement such as building an extension. It does not					
	include the cost of general maintenance and repairs)					
	4)	Weekly	accommodation supplen	nent received		
lame c	of Board	er	Start Date	End Date	Wee	ekly Rent



No

Yes

Flatmates or Tenants

1. [Do you have flatmates living with you or tenants living in your		
ţ	property?		
	.,,,,	ome tax	
r	return (IR3). Please provide the following details.		
Area of p	of property rented outsqm		
Total are	area of propertysqm		
Rents red	received \$		
	nce \$		
Rates \$_	\$		
Heat, Lig	Light & Power \$		
Telephor	none \$		
Repair &	r & Maintenance \$		
Mortgag	gage Interest / Total Rents Paid \$		
Other ex	expenses \$		