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Rental Schedule 2023

For the year between 1 April 2022 to 31 March 2023

Name

Rental Properties

Address of properties

Property 1:

Property 2:

Property 3:

If more than 3 properties, please supply details on another page.

You do not need to complete this form if you wish to supply this information in another format.

	Property 1	Property 2	Property 3
No. of months rented out	_____ months	_____ months	_____ months
Rent received	\$ _____	\$ _____	\$ _____
Advertising	\$ _____	\$ _____	\$ _____
Insurance	\$ _____	\$ _____	\$ _____
Rates Paid	\$ _____	\$ _____	\$ _____
Repairs & maintenance (supply invoices & details)	\$ _____	\$ _____	\$ _____
Rubbish removal	\$ _____	\$ _____	\$ _____
Mortgage interest (supply bank statements)	\$ _____	\$ _____	\$ _____
Management Fee	\$ _____	\$ _____	\$ _____
Chattels purchased	\$ _____	\$ _____	\$ _____
Other expenses	\$ _____	\$ _____	\$ _____

Total travel distance for inspection purposeskms

Signature: Date:.....

Boarders or Home-stay Students

Yes

No

Did you purchase any additional property during the year?

If yes, please attach

- Sale & purchase agreement
- Settlement statement(s) from your solicitor

Did you sell any property during the year?

If yes, please attach

- Sale & purchase agreement
- Settlement statement from your solicitor

Have you received any insurance/ EQC pay-out?

If yes, please provide full details

Do you intend to repair your rental property in the near future?

If yes, please advise how much and on what you have/ or will spend this money.

Scope of work	Amount Spent

Holiday Home

Yes No

1. Is your property a Holiday Home? (i.e. A holiday home is a property which you use personally and is empty for 62 days or more.)
2. If yes, do you earn less than \$4000 a year from renting it out?
3. If yes, you don't need to include this income in your annual tax return. If you choose not to declare this rental income, you won't be able to claim expenses for the holiday home either. Otherwise, please provide the below details.

How many nights occupied by you or your family? (i.e. including days you stayed in the property for repair & maintenance.) _____

How many nights occupied paid full rent? _____

Rents received \$ _____

Insurance \$ _____

Rates \$ _____

Heat, Light & Power \$ _____

Repair & Maintenance \$ _____

Mortgage Interest \$ _____

Other expenses \$ _____

Flatmates or Tenants

Yes No

1. Do you have flatmates living with you or tenants living in your property?
2. If yes, you must include this rental income in your annual income tax return (IR3). Please provide the following details.

Area of property rented out _____ sqm

Total area of property _____ sqm

Rents received \$ _____

Insurance \$ _____

Rates \$ _____

Heat, Light & Power \$ _____

Telephone \$ _____

Repair & Maintenance \$ _____

Mortgage Interest / Total Rents Paid \$ _____

Other expenses \$ _____