

#### **Canterbury Accountants**

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#### **Postal Address**

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### **Rental Schedule 2023**

For the year between 1 April 2022 to 31 March 2023

Name				
<b>Rental Properties</b>				
Address of properties				
Property 1:				
Property 2:				
Property 3:				
If more than 3 properties, please	e supply details on anoth	er page.		
You do not need to complete	this form if you wish to	supply this information	n in another format.	
	Property 1	Property 2	Property 3	
No. of months rented out	months	months	months	
Rent received	\$	\$	\$	
Advertising	\$	\$	\$	
Insurance	\$	\$	\$	
Rates Paid	\$	\$	\$	
Repairs & maintenance				
(supply invoices & details)	\$	\$	\$	
Rubbish removal	\$	\$	\$	
Mortgage interest				
(supply bank statements)	\$	\$	\$	
Management Fee	\$	\$	\$	
Chattels purchased	\$	\$	\$	
Other expenses	\$	\$	\$	
Total travel distance for inspection purposeskms				
Signature:	Date:			



Boarders or Home-stay Students					
·	Yes	No			
Did you purchase any additional property during the year?					
If yes, please attach					
Sale & purchase agreement					
<ul> <li>Settlement statement(s) from your solicitor</li> </ul>					
Did you sell any property during the year?					
If yes, please attach					
Sale & purchase agreement					
Settlement statement from your solicitor					
Have you received any insurance/ EQC pay-out?					
If yes, please provide full details					
Do you intend to repair your rental property in the near future?					
If yes, please advise how much and on what you have/ or will spend this	s money.				
Scope of work	Amount Spent				



# **Holiday Home**

.,	
Yes	No

- 1. Is your property a Holiday Home? (i.e. A holiday home is a property which you use personally and is empty for 62 days or more.)
- 2. If yes, do you earn less than \$4000 a year from renting it out?
- 3. If yes, you don't need to include this income in your annual tax return.
  If you choose not to declare this rental income, you won't be able to claim expenses for the holiday home either. Otherwise, please provide the below details.

How many nights occupied by you or your family? (i.e. including days you stayed in the property for repair & maintenance.) \_\_\_\_\_\_\_

How many nights occupied paid full rent? \_\_\_\_\_\_\_

Rents received \$\_\_\_\_\_\_\_

Insurance \$\_\_\_\_\_\_

Rates \$\_\_\_\_\_\_

Heat, Light & Power \$\_\_\_\_\_\_

Repair & Maintenance \$\_\_\_\_\_\_

Mortgage Interest \$\_\_\_\_\_\_

Other expenses \$\_\_\_\_\_\_



# **Boarders or Home-stay Students**

							Yes	No
1.	. Do you have boarders or home-stay students?							
2.	If yes, do you have 5 or more boarders?							
3.	If yes, please provide details of your income in Q5. Otherwise please answer the following questions.							
4.	. If you have up to 4 boarders, is the standard cost each week under \$207 per boarder?							
5. If you have answered yes to either Q4 or Q5, you don't have to declare this income in your tax return. If you choose not to declare this income, you won't be able to claim expenses for any costs associated with the boarders either. Otherwise, please provide below details.								
	1) Number of other people living in the property (excluding							
	children under 5, and boarders)							
	2)	2) Purchase price of the home / Weekly rent for the home						
	3)	3) Value of any improvements (This is the cost of capital						
		improvement such as building an extension. It does not						
	include the cost of general maintenance and repairs)							
	4) Weekly accommodation supplement received							
						_		
me o	of Board	ler	Start Date		End Date	Wee	kly Rent	



No

Yes

# **Flatmates or Tenants**

1. [	Do you have flatmates living with you or tenants living in you	r
ţ	property?	
	.,,,,	ome tax
r	return (IR3). Please provide the following details.	
Area of p	of property rented outsqm	
Total are	area of propertysqm	
Rents red	received \$	
	nce \$	
Rates \$_	\$	
Heat, Lig	Light & Power \$	
Telephor	none \$	
Repair &	r & Maintenance \$	
Mortgag	gage Interest / Total Rents Paid \$	
Other ex	expenses \$	